



Removal Checklist - Non Friable Asbestos

(Non-friable means that the asbestos containing material is not in powder form, and when dry does not crumble by hand pressure).

safety checklist

Check	yes	no	n/a
Planning & Preparation			
Is an asbestos removal licence required? (Required if more than 10 m ²)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If a license is required, is a copy of the licence available on site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has the scope of work been documented with the client? (ie what is being removed, what is being left, any asbestos debris already present, access to water, what area will be restricted)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have persons in adjoining properties been advised of removal works? (advised, but not mandatory)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a safe work method statement (SWMS) been written? (after site inspection to include site specific hazards)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have all workers been trained in the hazards of asbestos, safe work methods, and the SWMS / JSA for the job and the training recorded?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has the asbestos register been consulted where available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the asbestos removal boundaries been established and barriers used where practicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have entry points to the asbestos work area been signposted in accordance with AS1319?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have electrical and lighting installations in the asbestos removal area been disconnected, removed or de-energised by a licensed electrician?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are hand tools either non-powered or low-powered and designed to capture or suppress dust? (NO high speed tools – grinders, sanders, saws)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is suitable PPE available? (Minimum - coveralls, Class P2 respirator, safety boots), gloves where assessed as necessary?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the asbestos vacuum cleaner comply with AS/NZS 60335.2.69 <i>Industrial vacuum cleaners</i> and have a Class H filter? (NO domestic vacuum cleaners used)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has the work area been prepared by removing all items as far as practicable and covering any remaining items with heavy duty plastic sheeting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are drop sheets used where practicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has an area for wrapping waste ACM been prepared and heavy duty sheeting (200µm minimum thickness) laid out or heavy duty asbestos waste bags provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For indoor work, is air conditioning turned off and openings to other parts of the building sealed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For outdoor work, are openings to buildings closed where practicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prior to removal, has the ACM been saturated by water containing a wetting agent (eg detergent), via a low pressure spray? OR has a tinted PVA coating been applied?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is run-off of the wetting agent minimised to avoid contamination issues?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If a wet method of removal cannot be used (due to live electrical conductors or roof work) have the following controls been implemented or considered by a risk assessment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • PVA coating (tinted to show coverage) prior to removal • ACM removed in small sections with limited disturbance • Work area is enclosed and under negative pressure 			

<ul style="list-style-type: none"> All personnel involved in the removal are using full-face positive pressure air supplied respirators Waste material is placed immediately into wetted containers. 			
Has all the equipment being used for the asbestos removal been maintained in accordance with the manufacturer's instructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has all of the equipment being used for the asbestos removal been inspected before commencing removal work?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where air monitoring has been identified as appropriate, has a competent person, independent from the removalist, been selected to conduct air monitoring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the <i>NOHSC Codes of Practice for the Safe Removal of Asbestos and Management and Control of Asbestos in Workplaces</i> available on site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asbestos Removal			
Is controlled wetting of the ACM continuing during removal (for dust suppression)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is removal conducted with minimal breakage of ACM?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a waste disposal plan been developed to include safe transport to the waste disposal site and any specific requirements of the disposal facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has asbestos waste been wrapped/contained until it can be removed and disposed of?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are waste bags tied off securely, and waste packs fully sealed with heavy duty tape?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the waste packs or bags labelled with an appropriate warning? (eg. CAUTION – ASBESTOS - DO NOT DAMAGE OR OPEN PLASTIC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are records of disposal kept?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decontamination			
Has a visual clearance been conducted to ensure there is no visual evidence of dust or debris? (Check ledges, tops of duct work, crevices and cracks in the floor/wall)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has the workplace been decontaminated using a wet method?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have all tools used during the asbestos removal process been decontaminated? (if tools cannot be decontaminated or are to be used for other ACM removal, they should be tagged, double bagged and correctly labelled)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has disposable asbestos contaminated PPE been double bagged for disposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has footwear worn during asbestos removal been thoroughly cleaned? (use of an asbestos vacuum and/or wet wiped)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has respiratory protective equipment been used until all contaminated clothing has been thoroughly vacuumed or disposed of?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has personal decontamination been conducted in the asbestos work area to avoid re-contamination? (Minimum – wash face, arms, hands. Shower if available)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a joint walk through the removal area with the client been conducted at the end of the job, to check both agree the area is visually clean?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soil Contamination			
Has the removal area and work area been carefully visually inspected and any remnant ACM collected for disposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will hand picking and/or raking sufficiently remove remnant ACM? (if not, removal of the top soil may be necessary)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has soil been dampened down before hand picking of ACM or raking occurs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is appropriate PPE being worn while handling waste ACM?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has the ACM and disposable PPE been double bagged and disposed of as asbestos waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have decontamination procedures (as above) been followed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other sources of information

WorkSafe www.worksafe.wa.gov.au

Legislation

- The Occupational Safety and Health Regulations 1996

Codes of practice

- Management and control of asbestos in workplaces [NOHSC: 2018]
- Safe removal of asbestos. 2nd edition. [NOHSC: 2002]

Guidance

- Asbestos – Health Surveillance – A Guide for Employers

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